



Minutes of a meeting of Ingleby Arncliffe Parish Council held on:

Wednesday, 26th November 2025 - starting at 7:30 pm, at the Village Hall

Chairman: North Yorkshire Councillor David Hugill (DH)

Councillors: Jack Bell (JB), David Cook (DC), Hazel Warhurst (HW), Clive Walley (CW)

Clerk: Vacancy being covered by HW & CW (RFO CW)

Members of the Public: 6

Min No:		Resp.
	To Receive and Approve Apologies for Absence by an Elected Member All members were present, so no apologies were necessary.	
	To Approve and Sign the Minutes of 26th October 2025 meeting The minutes were proposed and seconded by two members, approved by all members, and signed by the Chairman.	
	To Note Any Declaration of Business (or other) Interests by Elected Members There were no specific additional interests declared at the meeting. The interests of DH, JB and DC had been previously declared.	
	Police Report The report had been circulated by email with one record of violence against the person crime noted.	
	Neighbourhood Watch Report The report had been circulated by email and one report of cold calling at which the police had attended was noted.	
	Opportunity for Public Participation <i>Note that subject to the Chairman's discretion, members of the public may participate on agenda items.</i> The Chairman invited questions, but none were forthcoming at that point in the meeting.	
	Business Items brought forward:	
	Progress on the Co-option of Mr Cook outstanding from the June Council meeting The remaining form requiring completion was completed at the start of the meeting. The Chairman would pass the form onto Electoral Services.	
	New Parish Councillor Training No appropriate courses' dates were noted as being available.	
	Beyond Housing Development DH reported that after the Monday afternoon meeting, Beyond had emailed the Council on two points: In their view there was no difference in qualification criteria between social and affordable rent. The four rental bungalows had been designated which means that eligible applicants must be over the age of 60, or under the age of 60 and have a need for ground floor accommodation. The bungalows would be eligible to join Beyond's Reach and Respond various chargeable services Monitor & Response - Reach & Respond . DH felt that to finally bottom the remaining questions it was necessary to arrange to meet with the RHE (she was unfortunately ill and could not attend on Monday) along with the North Yorkshire executive member and Beyond.	



	The meeting agreed that the council should write to North Yorkshire Council Planning dept and set out its views on the S106 variations.	
	<p style="text-align: center;">Recreation Ground</p> <p><i>To note the status of existing maintenance jobs and the need for any other jobs.</i> No update had been received on the work, nor any invoices received in respect of maintenance.</p> <p><i>Clarification on the whereabouts of the weekly reports.</i> Les has been doing the work and retaining the reports.</p> <p>HW confirmed the same price for the Zip wire check, £350 plus Vat, and the meeting agreed to place the annual inspection report on the next agenda.</p>	
	<p style="text-align: center;">Cycle Way Project</p> <p><i>To note any update from the Cycle Track project group.</i></p> <p>The group reported that a £1,000 donation from the Jack Brunton Trust should be received by the 24th of November. The funds would have to be returned if the cycle track was not built. The present level of funds required were advised as being in the region of £10,500 and £13,000.</p> <p>The Council agreed that the idea of a <i>Just Giving</i> page was acceptable with any donations being held in the Parish Council accounts and earmarked only for the cycle way project.</p> <p>At a meeting with Beyond, WB construction company and Communities Manager for North Yorkshire Council. The latter said that community funding (arising from the housing development) could be given but the residents should be approached to give their opinion on what (if any) projects they would like to see funds spent on. The question asked should be an open question. The village survey's results would be sent to the Parish Council.</p> <p>The project group raised a question, previously raised at the last meeting over the use of clay from the housing site for the cycle way. After discussion, the Council referred the cycle way group to the appropriate section of the Officer's report, available on the planning website.</p> <p>The Chairman thanked the group for their continued efforts.</p>	
	<p style="text-align: center;">Defibrillators</p> <p><i>To note any issues arising from the two Defibrillator Guardians.</i></p> <p>No issues had been received from a Defibrillator Guardians.</p> <p>With the School Fields development, a move of the defibrillator at Atkinsons' Coaches to a more central position should be pursued. A resident attending the meeting made an offer of funds to assist with the move. An electricity supply was mentioned as a requirement to light the defibrillator's position. Beyond would be approached for practical assistance.</p> <p>DH undertook to investigate the move of a defibrillator in Carlton and establish if any assistance or experience could help us.</p>	
	<p style="text-align: center;">Bank Mandate and Banking provision</p> <p><i>To note the present status of the previously agreed changes to the banking mandate.</i></p> <p>HW reported that she was just waiting for documents from Jack Bell to finalise the forms to request a change of signatories.</p> <p><i>To consider whether in the light of account charges and the standard of service received from Santander whether a change in banking arrangements would be appropriate to pursue.</i></p> <p>Not discussed in any detail at the meeting.</p> <p>Whilst it was noted that the monthly charge had not yet started the meeting agreed to add its support to attempts to introduce a banking hub at Stokesley. Contact should be made with the Stokesley Town Council.</p>	HW



	<p><i>To resolve to introduce electronic banking and consider what procedural checks would be required.</i></p> <p>The Santander web-based system would appear to allow one individual to enter the transactions with another subsequently authorising that transaction for payment release, CW would draft a procedure if he had time before he left the Council.</p>	
	<p>Parish Clerk replacement</p> <p><i>Status on advertising and closing date for applications.</i></p> <p>The meeting agreed that it would review the email sent on the 31/10/25 and confirm to HW if acceptable or if it required changes. HW would then contact YLCA.</p> <p>DH felt that contacting the local Parishes to see if any of their Clerks would take on the role, had already been done.</p>	
	<p>Village Hall Hearing Assistance Provision</p>	
	<p><i>Report on the outcome of an approach to the Chairman of the Village Hall Committee on the provision of hearing facilities for the Village Hall.</i></p> <p>HW reported that the Village Hall Chairman had the matter in hand and that an approach had been made for financial assistance with the purchase.</p>	
	<p>King Charles III Tree</p>	
	<p><i>To report on progress in finding an appropriate location for its planting.</i></p> <p>After discussion, the meeting agreed that the tree should be planted in an agreeable location in the recreation ground at the top corner where the brambles were to be removed.</p>	
	<p>North York Moors Park Authority (NYMPA) Priority Rights of Way (ROW)</p>	
	<p><i>To agree on the two ROWs to be submitted to NYMPA as priority rights of way.</i></p> <p>The two routes identified have been advised to NYMPA and they had acknowledged receipt.</p>	
	<p>NWMPA Tire Bank</p>	
	<p><i>Report back on the outcome of the discussions of DH with NYMPA on addressing the remaining steep section of the path.</i></p> <p>DH was still waiting to see the appropriate individual and hoped to see him tomorrow.</p>	DH
	<p>Email Policy</p>	
	<p><i>To consider and if agreed to resolve to approve the draft email policy.</i></p> <p>The email policy was voted on, approved, and adopted.</p>	
	<p><u>Ingleby Cross Notice Board</u></p> <p><i>To consider the condition of the Notice Board and whether maintenance or replacement is appropriate.</i></p> <p>Les will report back on his inspection findings in due course.</p>	
	<p>North Yorkshire Councillor/Conservative Survey</p> <p><i>To consider the proposed draft response for residents.</i></p> <p>The meeting agreed that HW should correct the draft as required dated 4/11/25 and circulate the definitive version to residents.</p>	
	<p>Coast to Coast Path</p> <p><i>To consider the draft Council response to Natural England expressing the Council's concern that is not either being included or made aware of changes affecting the C2C upgrade to a National Trail.</i></p> <p>A draft was circulated on the 4/11/25 and remained with the Council for their consideration.</p>	All
	<p>New Business Items</p>	
	<p><i>Decision on the Council's Budget for 26/27 and the Precept for Financial Year 26/27</i></p> <p>The meeting agreed, approved, and voted on, that the Budget for 27/27 would be £8,619 of income and £10,217 of expenditure based in Precept for 26/27 of £8,650</p>	



	<p>leading to forecast reserves at the end of March 2027 of £4,853. All supporting papers would be attached to the minutes and posted on the web at the proper time. These papers would include a forecast of the tax bands for 26/27. Reference was made to the fact that the additional eighteen houses would mitigate to an extent, the forecast rise in the precept cost as that latterly rose to meet expenditure.</p> <p>The reduction of reserves would be accommodated by a lower reserve cost for elections. Whilst North Yorkshire Council were introducing recharges for elections with around only 300 electors, the Parish costs should be accommodated although it was noted, once spent the reserves would have to be replaced.</p>	
	<p>Rectification work to the Village stone sign on the road out to the A19.</p> <p>The meeting took up a residents' suggestion that the stone is not restored but a notice be placed off the road at the entrance to a resident's home. HW would raise the matter with the resident concerned.</p>	
	<p>Proposal that some hard standing be provided for the waiting area at Pond House for the local bus service.</p> <p>The meeting agreed that some hard standing is needed and agreed Les should be approached for a quote.</p>	
	Donations	
	<p>To decide on whether any donations should be made in this Financial Year.</p> <p>The meeting would decide next month on whether, and to which organisations, it would make donations.</p>	
	Correspondence and Meetings	
	<p><i>Report on Correspondence Received and Meetings attended by Councillors on behalf of the Parish.</i></p> <p><i>Regular circulation of emails from Rural Service Network, Community First Yorkshire, Parish Liaison (from NYC), and Yorkshire Local Councils Association (YLCA).</i></p> <p>Email correspondence sent out as appropriate to Councillors.</p>	
	Planning Applications	
	<p>To comment as agreed necessary on planning application(s)</p> <p><i>Status of Hambleton /ZB20/01189/DCN02</i></p> <p>Still shown as undecided</p>	
	Finance	
	<p><i>Debit Card – Has this card been destroyed.</i></p> <p>The card(s) were out of date and destroyed.</p>	
	<p><i>Where are the Council's bank statements?</i></p> <p>HW would download the missing statements</p>	
	<p><i>To Review the Council's Risk Assessment Statement in the light of the Council's responses to the 24/25 AGAR.</i></p> <p>The meeting agreed it would be considered at its next meeting.</p>	
	<p>To approve payments of accounts falling due</p> <p><i>To receive details of any amounts incurred and approve for payment:</i></p> <p><i>Inside Outside Services (Mowing): £462</i></p> <p><i>Inside Outside Services (Recreation Ground) £160 (This is for April 2024 work)</i></p> <p><i>Ingleby Cross Village Hall Hire £60 (Oct, Nov(2))</i></p> <p><i>Mail Chimp for Community Email (claim by HW) £72.73p</i></p> <p>The meeting approved all the above amounts for payment.</p>	



	Amount of VAT to be recovered (or recovered) <i>To receive a report on any VAT recovered or to be recovered £17.39.</i> No change from the last meeting on the amount of VAT.	
	North Yorkshire Councillor's Report <i>To receive a report</i> The Northallerton pool will reopen this Saturday. There had been a publicity event for the Coast to Coast moving to a National Trail.	
	Chairman's closing Remarks There was an agreement to source and erect a Christmas tree.	DC & JB
	Date of Next Meeting: January 28th 2026 at 7:30pm	

Issued by on behalf of Ingleby Arncliffe Parish Council by Parish Councillors