



Minutes for meeting of Ingleby Arncliffe Parish Council held on:

Wednesday, 24th September 2025 - starting at 7:45 pm, at the Village Hall

Chairman: North Yorkshire Councillor David Hugill (DH)

Councillors: Jack Bell (JB), David Cook (DC), Hazel Warhurst (HW), Clive Walley (CW)

Clerk: Vacancy being covered by HW & CW (RFO CW)

Members of the Public: 10

Min No:		Resp.
092501	<u>To Receive and Approve Apologies for Absence by an Elected Member</u> All members attended so no absences.	
092502	<u>To Approve and Sign the Minutes of 30th of July 2025 meeting.</u> The Councillors proposed and seconded the draft minutes and following a unanimous vote, the minutes were approved and duly signed by the Chairman	
092503	<u>To Note Any Declaration of Business (or other) Interests by Elected Members</u> The Chairman declared his interest in all matters relating to North Yorkshire Council, of which he was a member.	
092504	<u>Police Report</u> The Police's August report had been circulated by email. The Chairman added his remarks about the work the Police were undertaking. He referenced the success of knife bin collections, county line crime work, and rural cross border crime prevention that the Police were working on.	
092505	<u>Neighbourhood Watch Report</u> The report was circulated by email, and it referred to an incident of cold calling by a company, which had made two earlier cold calling visits to the Parish. Their latest visit had been reported.	
092506	<u>Opportunity for Public Participation</u> A resident raised a question over the provision of hearing aid to both Councillors and the public in the Parish Council's meeting. The Chairman and the Council sympathised with the questioner and various residents. The meeting felt that the microphone system as provided was not a satisfactory answer and had shortcomings. It was agreed that HW would find out the cost and functionality of the Church's system. It was agreed that an approach would be made to the Village Hall committee to set-up a joint working party to investigate potential solutions to the hearing question and to explore how any solutions could be funded.	HW HW
	<u>Business Items brought forward:</u>	
092507	<u>Progress on the Co-option of Mr Cook outstanding from the June Council meeting.</u> DC and CW agreed that they would get together to complete the documentation.	DC/CW
092508	<u>New Parish Councillor Training</u>	JB/DC

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	<i>To note training day(s) undertaken and any additional requests for training. No training dates had yet been booked, and their bookings remained outstanding.</i>	
092509	<u>Beyond Housing Development</u> <i>To note any updates as advised by Beyond's Project Manager.</i> 1. The Beyond Site sign had been produced and it was awaiting installation. 2. The Letting Policy was awaiting finalisation and once it was completed it was intended that a Parish meeting be convened at which Beyond and the Rural Housing enabler would attend. 3. An email received this evening from Beyond listed a number of proposed changes to the S106 that Beyond needed and for which they sought the Parish Council support when approaching NYC. The changes were. a. The inclusion of Discount Market Sales (DMS) properties within the local connection criteria as set out in the S106. b. A reduction in the DMS discount level from 45% down to 20%. c. A replacement of Affordable rent by social rent. d. A willingness to add in and change the Parishes that would be approached if there were inadequate Parish tenants coming forward for the properties. 4. Beyond advised in an earlier telephone call before sending their email, that on closer inspection of the S106, the local connection criteria did not apply to the ten "sale-type" homes. Hence the reason they now wished to extend the local connection criteria to the DMS homes. However, the Shared Ownership and Rent to Buy, eight properties in total could not have any local criteria being funded by Homes England. Whilst members had not had the opportunity to fully consider and engage with Beyond on their proposed changes, the advice only just received, that eight properties are excluded from local connection, would be strongly opposed by the Council.	
092510	<u>Recreation Ground</u> <i>To agree to the tasks and costs of the maintenance work arising from the Annual recreation ground inspection. The meeting agreed the tasks to be undertaken, and the cost was likely to around £2,700.</i> The Chairman asked the RFO whether there were adequate funds available and reference was made to the potential drawdown of commuted sums to cover the costs. <i>To note the status of existing maintenance jobs and the need for any other jobs. It was considered as part of the above item.</i>	
092511	<u>Cycle Way Project</u> <i>To note any update from the Cycle Track project group.</i> HW reported that a site meeting was scheduled for October the 7th between the cycle way group, NYC, a resident and Beyond to discuss what aid could be provided for the project.	
092512	<u>Defibrillators</u> <i>To note any issues arising from the Guardians. None reported by the Guardians. Thanks were recorded to Tony Jones for his aid.</i>	

	<i>To approve the purchase already placed for replacement stickers. The meeting approved the purchase of £41.94p for two stickers.</i>	
092513	<u>Bank Mandate and Banking provision.</u> <i>To consider whether in the light of account charges and the standard of service received from Santander whether a change in banking arrangements would be appropriate to pursue. HW had called the Bank to check that the monthly service charge would apply to us, the answer was "yes" it would. Clarification would be looked for on whether if the Council was to stop using cheques the service charge would still be applicable.</i> The sentiment of the meeting was that a move to electronic banking should be considered again. <i>To note the present status of the agreed changes to the banking mandate</i> The meeting agreed on a motion that the following bank mandate changes be implemented by Santander Bank. The following signatures to be removed from the bank's mandate were, George Hunter, Barbara Funnell, Jenny Sedgwick and Valerie Lake. And The following individual, Jack Bell, be added to the mandate. The required mandate change forms would be completed, duly authorised and the Bank provided with same along with a signed authorised copy of this minute, signed by the Chairman. All Councillors present at the meeting, David Hugill, David Cook, Hazel Warhurst, Jack Bell and Clive Walley agreed to the motion passing requesting the bank mandate changes as listed above.	HW
092514	<u>Parish Clerk replacement</u> <i>To consider an outline of the Parish Clerks role, workload, required experience pay levels and conclude a final brief.</i> It was agreed that an advertisement be prepared for consideration next meeting	DH/CW
	<u>New Business Items</u>	
092515	<u>Public Participation</u> <i>To consider the position of the public participation agenda item in future meetings.</i> It was agreed that at the Chairman's discretion members of the public could contribute during the meeting and the positioning of the formal agenda item would remain unchanged.	
092516	<u>Commemorative Trees Policy – (whether to seek to register with TPO)</u> <i>Queens Diamond Jubilee Tree – and a request that it should be felled. It was agreed that based on a commitment from the Landowners representative present at the meeting that the tree would not be felled and to mitigate against the restrictions attended on a TPO, that a TPO would not be looked for on this occasion.</i>	

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	<i>Delayed planting a tree to celebrate King Charles III coronation. Should its planting now be sought again.</i> It was agreed that more consideration would be given by Councillors to potential locations in time for the next meeting.	All
092517	<u>Rights of Way in NYMNP</u> <i>See item note below.</i> It was agreed after discussion that two Councillors would recommend up to two rights of way for a priority designation. The Chairman agreed to have a further word with NYMPA on the Tire Bank part of the National Trail with a view to seeking some mitigation on the remaining steep parts of the walk.	JB/CW DH
092518	<u>Council Email Policy</u> <i>To consider whether a policy statement needs to be prepared ensuring that Parish Council email addresses are only used for Parish council business.</i> It was agreed that a draft policy be prepared for the next meeting.	CW
092519	<u>Thanks to residents.</u> <i>To acknowledge and thank the residents for their maintenance of Green Lane.</i> The meeting recorded its thanks to the two landowners concerned. <i>To acknowledge and record thanks to the residents who emptied the Parish's waste bins.</i> The meeting noted its thanks to the residents concerned.	
092520	<u>Waste Bins</u> <i>Update required on when the regular clearance of waste bins can be relied upon.</i> The Chairman explained the issues facing NYC waste collection services and following actions taken by NYC, the service has improved. The Chairman mentioned that the possible use of the larger green waste bins for the future but the meeting did consider that prospective further.	
	<u>Quickline</u>	
092521	<i>To receive an update on Quickline.</i> A presentation by their Stakeholder Engagement representative took place between 7pm and 7:30pm. A brief summary is attached for information.	
	Correspondence and Meetings:	
092522	<u>Report on Correspondence Received and Meetings attended by Councillors on behalf of the Parish Council</u> <i>Invitation to NYMNP Parish Training Event on the 22/10/25 – No Councillors came forward to attend the meeting.</i> <i>North Yorkshire Parish Newsletter noted as circulated.</i>	
	Planning Applications	
092523	<u>To comment as agreed necessary on planning application(s):</u> <u>ZB25/01510/FUL 2 Priory Way</u> HW having arranged an extension to the response timing with NYC, the meeting agreed that the Council had no comment to make on the application, noting that Highways had considered the implications of the proposed fencing and sliding gates on driver's visibility. It was agreed that HW would respond to NYC Planning.	



	<i>HW had raised questions over Windy Ridge Farm's application Z25/00278/CLP questioning potential parking and traffic issues. On the basis that the planning application was outside of the Parish and no further consideration would be given at this meeting.</i>	
	Finance:	
092524	<i>To consider and approve the Parish Councils responses to Section 1 of the AGAR for 24/25 for publication on the Council's website. The item was held over till the next meeting. To allocate responsibility for reviewing the Risk assessment Policy in the light of approval of the above. The item was held over till the next meeting.</i>	
092525	<u>Bank account reconciliation and review of income and expenditure (IER) versus budget for current financial year.</u> <i>To receive the bank account reconciliation and monthly IER. The item was held over till the next meeting.</i>	
092526	<u>To approve payments of accounts falling due</u> <i>To receive details of any amounts incurred and approve for payment: Grass Cutting July and August £484 WJP Software Ltd for the new email accounts £62.40 Village Hall hire £20. Mel Medical for replacement defibrillator stickers £41.94 All payments were approved by the meeting (retrospective on the £484 payment) with the note that the WJPS payment should not be sent until the DC's email account was operational.</i>	
092527	<u>Amount of VAT to be recovered (or recovered)</u> <i>To receive a report on any VAT recovered or to be recovered. £17.39p to be recovered.</i>	
092528	<u>North Yorkshire Councillor's Report</u> <i>To receive a report The Chairman said that the Boundary commission had no changes to make in our area. He reported that the Bellwin scheme, managed by central government would cover the excess costs incurred by NYC in fighting the recent moorland fire. Waste bins had been covered earlier in the meeting.</i>	
092529	<u>Chairman's closing Remarks</u> <i>The meeting was closed at 9:34pm</i>	
092530	<u>Date of Next Meeting: October 29th at 7:30pm</u>	

Issued by on behalf of Ingleby Arncliffe Parish Council by Parish Councillors

Agenda Item re NYMN 0925517:

*We are now inviting Parish Councils to nominate public rights of way within their boundaries that they consider to be the routes which are the highest priority for regular support and maintenance. The four types of recorded public rights of way are public footpaths, public bridleways, restricted byways and byways open to all traffic. Parishes are asked to identify **two** prospective rights of way which are not covered by the*

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categories above to be considered for a higher priority designation, based on one or more of the following criteria:

- *Popular and regularly used.*
- *Useful links between communities and amenities.*
- *Are in good, accessible condition.*
- *Showcases the special qualities of your part of the National Park.*
- *Should be wholly within your Parish boundary.*
- *Must be within the National Park boundary.*

Attached to the minutes the draft Income and Expenditure report, (Minute Reference 092525 – noted that time did not allow for its review at the meeting), and the Quickline brief (Minute Reference 092521)

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Income and Expenditure Accounts

Parish of Ingleby Arncliffe Income and Expenditure

Budget for 2025/2026		Actual Todate for 2025/26	Projected for the Full Year 2025/26	Budget versus Projected	Actual for 2024/25	Actual for 2023/24	Actual for 2022/23	Actual for 2021/22
	income:							
£ 7,900.00	Precept	£ 3,950.00	£ 7,900.00	£ -	£ 7,525.00	£ 7,150.00	£ 6,695.00	£ 6,375.00
£ 90.00	Bank Interest	£ 47.40	£ 98.00	£ 8.00	£ 97.62	£ 84.14	£ 18.98	£ 1.29
£ -	Ingleby Village Recreation Area	£ -	£ -	£ -	£ -	£ 430.20	£ 1,102.02	£ -
£ -	Time to Remember Donations & N.Y.C.C Grant	£ -	£ -	£ -	£ -	£ -	£ -	£ -
£ -	Open Garden (for Recreation Ground expenditure)	£ -	£ -	£ -	£ -	£ -	£ -	£ -
£ -	Neighbourhood Plan - Grants and reclaimed costs	£ -	£ -	£ -	£ -	£ -	£ -	£ 2,300.00
£ 80.00	Other receipts	£ 74.17	£ 74.17	£ 5.83	£ 500.00	£ 1,010.00	£ 2,025.00	£ 60.00
£ 600.00	Vat Reclaim	£ 218.33	£ 218.33	£ 381.67	£ 810.79	£ 903.00	£ 144.90	£ 994.04
£ 8,670.00	Total Income	£ 4,289.90	£ 8,290.50	£ 379.50	£ 8,933.41	£ 9,577.34	£ 9,985.90	£ 9,730.33
	Expenditure:							
£ 4,706.00	Clerk's Salary	£ 490.14	£ 1,993.14	£ 2,712.86	£ 3,016.00	£ 567.53	£ 2,556.97	£ 2,101.18
£ 600.00	Insurance	£ 648.54	£ 648.54	£ 48.54	£ 541.72	£ 409.70	£ 384.59	£ 347.35
£ -	Audit (Int. and Ext.) Fees & Expenses	£ -	£ 20.00	£ 20.00	£ -	£ -	£ -	£ -
£ 150.00	YCLA Fee	£ 156.00	£ 156.00	£ 6.00	£ 143.00	£ 136.00	£ 135.00	£ 133.00
£ -	Rural Action Yorkshire Membership	£ -	£ -	£ -	£ -	£ -	£ -	£ -
£ 200.00	Use of Village Hall: Donation	£ 460.00	£ 580.00	£ 380.00	£ -	£ 200.00	£ 200.00	£ -
£ 660.00	Web Site & Mail Chimp Cost	£ 453.24	£ 585.24	£ 74.75	£ 406.77	£ 400.00	£ 1,017.98	£ 10.49
£ 35.00	Information Comm. Registration	£ 47.00	£ 47.00	£ 12.00	£ 35.00	£ 35.00	£ 70.00	£ 35.00
£ -	Newsletter	£ -	£ -	£ -	£ -	£ -	£ 162.24	£ -
£ 3,600.00	Grass Cutting	£ 1,298.00	£ 1,848.00	£ 1,752.00	£ 3,858.00	£ 3,690.00	£ 3,744.00	£ 2,528.00
£ 180.00	Grit Bins	£ -	£ 150.00	£ 30.00	£ 150.00	£ 150.00	£ 150.00	£ 150.00
£ -	Other Winter Provision	£ -	£ -	£ -	£ -	£ -	£ -	£ -
£ 220.00	Councillor Training Fees	£ 20.00	£ 250.00	£ 30.00	£ 236.50	£ -	£ 130.05	£ 142.50
£ 25.00	Poppy Wreath	£ -	£ 25.00	£ -	£ 20.00	£ 25.00	£ 25.00	£ 25.00
£ 100.00	Christmas Tree	£ -	£ -	£ -	£ -	£ -	£ -	£ -
£ -	IVRA Rent	£ -	£ 100.00	£ -	£ 200.00	£ -	£ 100.00	£ 100.00
£ 420.00	IVRA Inspection, Maintenance & Purchases of either new or replacement items	£ 170.00	£ 3,029.00	£ 2,609.00	£ 209.00	£ 3,486.00	£ 3,297.14	£ -
£ -	IVRA Sports Day	£ -	£ -	£ -	£ -	£ -	£ -	£ -
£ -	Election Costs	£ -	£ -	£ -	£ -	£ -	£ -	£ -
£ 75.00	Donations Made	£ -	£ 75.00	£ -	£ 75.00	£ -	£ -	£ -
£ -	Time to Remember Expenditure & Donation	£ -	£ -	£ -	£ -	£ -	£ -	£ -
£ 50.00	Defibrillator Costs	£ 53.90	£ 203.90	£ 153.90	£ -	£ 17.95	£ 11.90	£ -
£ 100.00	Other Expenditure	£ 23.19	£ 253.00	£ 153.00	£ 96.45	£ 37.96	£ 301.48	£ 140.98
£ -	Walkers Signage and Dog Signage Posts	£ -	£ -	£ -	£ -	£ -	£ -	£ -
£ -	Neighbourhood Plan	£ -	£ -	£ -	£ -	£ -	£ 2,112.50	£ 226.00
£ 11,121.00	Total Expenditure	£ 3,820.01	£ 9,963.82	£ 1,157.18	£ 8,987.44	£ 9,155.14	£ 14,398.85	£ 5,939.50
£ 2,451.00	Surplus or Shortfall (-)	£ 469.89	£ 1,673.32	£ 777.68	£ 54.03	£ 422.20	£ 4,412.95	£ 3,790.83
	Closing Balances (Cash Book Figures, includes cheques to be written)							
	(Annual cash balances include for Vat spent/reclaimed)							
	Current Account	£ 62.84			£ 356.30	£ 886.56	£ 552.49	£ 1,005.33
	Deposit Account	£ 8,585.41			£ 7,819.70	£ 7,387.68	£ 8,110.34	£ 12,989.44
		£ 8,522.57			£ 8,176.00	£ 8,274.24	£ 8,662.83	£ 13,994.77

Notes:

Bank Reconciliation as at: 22/09/25

Current Acc. Balance as per the Bank	£ 61.50
Deposit Acc Balance as per the Bank	£ 8,585.41
	£ 8,646.91

Unrepresented Cheques, Expense Claims & Amounts for approval (assumed approved)

Village Hall Hire Fee	-£20.00
Website Charges	-£62.40
Defib Sticker	-£41.94

Sub-Total -£124.34

Cash Book Balance as at 22/09/25 £ 8,522.57

Vat Unrecovered £ 17.39

Check
£ - Must be zero



Summary of the Quickline briefing - 24th September 2025 – 7:00pm Village Hall

1. North Yorkshire Councillor David Hugill had invited a Quickline representative, Mark, Stakeholder Engagement, to give a short background on Quickline, what they were doing in North Yorkshire, what they were going to do in the villages and taken any residents question.
2. Mark gave a brief background to Quickline, saying they were started by an individual in the East Ridings, who was himself experiencing a poor broadband signal. The company developed then from its local base and over the next twenty years has been bought by its present owners.
3. The company has four lots of the UK's government roll-out programme to provide full fibre broadband roll-out to rural areas.
4. The first step is to survey the existing provision of poles and ducts to see to what extent the existing infrastructure can be used to provide for their service. Quickline is spending your governments money, so they will try to provide their service by the most cost-effective means. They define their term as DIA, digital infrastructure access and whether it is using existing overhead poles or in the ground ducting, they will try to be as least disruptive as practically possible.
5. If any other poles are needed and it was too early without a proper survey to prove that now. The installation of any new poles would be subject to planning and Quickline would be keen to liaise with the community who are in the end their potential customers.
6. The end of November 2026 is the present target date for the provision of the full service. The date is not fixed but that is their present target date.
7. Quickline are keen to be involved with their customers and have a Social Value programme, particularly with local charities and they also provide what they term a QHub. A free service for a first period of two years for village halls.
8. Questions:
 - a. A QHub in the Village Hall would be immensely helpful not just to our community but potentially to Coast-to-Coast walkers who could access the service at once outside the Village Hall.
 - b. The live date would apply to the village as a whole; the service would not broadly be available to part of the village before others had access to the service.
 - c. Concern expressed on any disruption to traffic on Cross Lane, when digging took place on that road. Cllr Hugill would keep it under review and endeavour to make us aware of when work would start on the Lane.
 - d. Quickline apologised for the lack of notice for the Priory Way work and said that affected residents should have had a letter at least a week before informing residents of the street workings.
 - e. Quickline were asked why they did not carry their own water supplies, the Engagement manager would take that question further.
 - f. If residents decide to take Quickline's service, then an installation team would survey the site and discuss with the resident how to get the service from the pole or duct into their home.
 - g. Concerns expressed about unannounced visits in unmarked commercial vehicles and with no identification. Quickline asked for the resident's name and



address to make further enquires at their end to see whether the visit was from one of their sub-contractors.

- h. There would be no installation charges for customers taking the Quickline charges.
- i. Quickline, would have a digital phone line as part of their service.
- j. Quickline were made aware of the housing development and provide with the name of Beyond's project manager.