



Minutes of an online meeting of Ingleby Arncliffe Parish Council
held on Thursday, 25 June 2020
via video conference - started at 7:00 pm

Chairman: Councillor C Walley (CW)
Councillors: D Cook (DC)
R Eastham (RE)
G Hunter (GH)
H Warhurst (HW)
Clerk & RFO: S Stephenson (PC)
County Councillor B Griffiths (BG)
District Councillor D Hugill (DH)

Min. No:		Resp.
	The Chairman commenced by explaining how the meeting would be conducted using the Zoom video conferencing facility.	
20/069	To Receive and Approve Apologies for Absences by an Elected Member No Apologies received.	
20/70	To Approve and Sign Minutes of 28 May 2020 and Minutes of 2019 Annual Meeting The Minutes were agreed and duly signed	
20/071	To Note Any Declarations of Business (or other) Interests by Elected Members CW declared an interest in an item within 20/077.	
20/072	Police Report The report for period 27/05/20-24/06/20 was received.	
20/073	Neighbourhood Watch Report The monthly report was received.	
20/074	Opportunity for Public Participation No members of the public present.	
	Business items brought forward:	
16/010	Neighbourhood Plan The Chairman gave an update: <ul style="list-style-type: none"> • Consultation Statement and Draft Final Plan sent to James Campbell, (JC) HDC on 18/06/20. • JC had one comment, would like a summary on changes made to NP because of Pre-Consultation responses– CW to follow up <i>RE joined at this point.</i>	
16/010a	Beyond Housing <ul style="list-style-type: none"> • Planning Application validated by HDC and on HDC planning portal. • Following discussion, it was agreed to ask DH to 'Call In' the application • Encourage residents to comment via HDC portal – draft letter to be prepared 	DH PC

Signed by  Date 14/10/20

	<ul style="list-style-type: none"> Press release to be drafted, on an informative basis bringing out the progress on the Neighbourhood Plan and how the planning applications fits into the Neighbourhood Plans objectives. DC was not in favour of a press release because based on his own interpretation of the Neighbourhood Plan, new housing in the Parish had minority support, despite RE and CW stating the level of support evidenced by the both resident responses and support for the NYCC petition. <p>DC, later in the meeting, expressed his extreme apprehension over the viability of the Beyond scheme and his concern on the amount of housing proposed for the site.</p>	
16/022	<p><u>Speeding in the village with particular reference to Cross Lane</u> Deferred until the end of the COVID-19 regulations. <i>HW to look at AJ1 Project Road Fund grant</i></p>	
18/147	<p><u>A172/Ingleby crossroads signage</u> Signs ordered DC still to be progressed.</p>	DC
19/120	<p><u>The Public Sector Bodies (Website & Mobile Applications) [No 2] Accessibility Regulations 2018</u> Draft accessibility statement circulated and would be considered at a subsequent meeting following a new NALC communication.</p>	
19/122	<p><u>GDPR.</u> Draft circulated. PC and HW to both hold the parish email list. PC in future will circulate all PC material/activities. HW to circulate all other general information Legitimate Interest worksheet to be completed in line with GDPR requirements.</p>	
19/180	<p><u>Post Office</u> Deferred until the end of the COVID-19 regulations.</p>	
20/008	<p><u>Parklands footpath</u> Landowner had agreed that the proposed changes to the stiles could be made and work would take place as soon as practical.</p>	DC/GH
20/030	<p><u>COVID-19 Impact on Parish Council Activities</u> Further information required about reopening of Recreation Ground</p>	PC
20/034	<p><u>Bus Shelter</u> It was agreed to look further into the project.</p>	CW/DC
New Business Items		
20/075	<p><u>Risk Assessment</u> The assessment was reviewed, and CW undertook to revise and update as necessary prior to publication. PC to request Insurance Certs for grass-cutting services.</p>	CW PC
20/076	<p><u>Clerk's Salary</u> Increase (backdated to 01/04/20) to £10.57/hour and an increase in of the monthly expense level to £9.00 - agreed.</p>	
Planning Applications:		
20/077	<p><u>Planning applications received:</u> 19/02313/FUL – Cockbush Hall Farm, DL6 3JN – awaiting HDC decision.</p>	

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	20/00664/MRC & 20/00665/MRC – IA Primary School, DL6 3PA – awaiting HDC decision. 20/00967/FUL – Oaklands, IA, DL6 3ND – awaiting HDC decision.	
	Correspondence and Meetings:	
20/078	<u>Report on correspondence received and meetings attended</u> Received.	
	Audit 2019-20:	
20/079	<u>To certify that the Parish Council is exempt from external audit for fiscal year 2019/20.</u> Certificate to be sent off and the internal auditor's report to be updated.	PC
	Finance:	
20/080	<u>Bank account reconciliation and review of expenditure</u> Received and approved. HW agreed to obtain the bank statements prior to next meeting.	HW
20/081	<u>To approve payments of accounts falling due</u> Received and approved: <ul style="list-style-type: none"> • K Henderson – grass-cutting = £264.00 • Clerk's salary + HMRC – Mar-Jun 2020 	
20/082	<u>Amount of VAT to be recovered (or recovered)</u> £26.08 VAT unrecovered.	
20/083	<u>District Councillors report</u> DH nothing specific to report due to COVID.	
20/084	<u>County Councillors report</u> BG told the meeting to be vigilant on the roads as the Highways Dept were re-chipping road surfaces throughout the area.	
20/085	<u>Chairman's closing remarks</u> The Chairman had nothing further to add	
20/086	<u>Date of Next Meeting</u> Proposed 30 July 2020.	
	<u>The Meeting Closed at 8:45 pm</u>	

Signed by  Date 14/7/20.....